



City Council Agenda Item Summary Report

Meeting Date: December 5, 2017

Submitted by: Wendle Medford, Assistant City Manager

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| Consent | Public Hearing | Action Item x |
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Item Title: Discuss and consider authorizing the Interim City Manager to execute an agreement with SGR to provide interim city secretary services.

How this item ties-in with the City's Mission, Vision and Values:

Summary Statement

With the city secretary going out on medical leave, the Council has determined that to assure the continuation of the work flow process, it is in the best interest of the City to hire SGR to provide for interim city secretary services during her absence.