



City Council Agenda Item Summary Report

Meeting Date: May 1, 2018

Submitted by: Jon Thatcher, City Attorney

Consent	Public Hearing	Action Item X
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Item Title: Discuss and consider action to select a PID Administrator for the Public Improvements Districts in The Villages of Fox Hollow and authorize the City Manager to execute a contract for services.

How this item ties-in with the City’s Mission, Vision and Values: This item fits both the mission and vision statement as the City pursues quality growth with a vibrant hometown feel.

Summary Statement

The City received three responses to its Request for Proposals for PID Administrator services for the 2 existing PIDs related to the residential subdivision, The Villages of Fox Hollow.

Staff has reviewed the responses and evaluated each based on certain criteria that was outlined in the RFP. The following is evaluation scoring table with stated criteria:

Criteria	David Taussig & Associates, Inc.	MuniCap, Inc.	P3 Works, LLC
Demonstrate the ability to provide the scope of services (40%)	38	36	37
Experience in the field; References (35%)	32	32	32
Proposed Fees (25%)	21	19	19
Total	91	87	88

Staff recommends that the City Council authorize staff to negotiate a contract for PID Administrator Services with David Taussig & Associates, Inc.

All fees to be paid to the PID Administrator will be paid from the PID assessments.