



**PLAT**  
**APPLICATION**  
City of Forney, Texas

ANTICIPATED MEETING DATES: P&Z: \_\_\_\_\_ City Council: \_\_\_\_\_

**Subdivision/Plat:**

Land Study       Development Plat       Final Plat       Vacated Plat  
 Preliminary Plat       Replat       Amended Plat       Minor Plat

APPLICANT: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_

OWNER: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_

NAME OF PROPOSED SUBDIVISION: \_\_\_\_\_

Physical Location of Property: \_\_\_\_\_

[General Location -- approximate distance to nearest existing street corner]

Current Legal Description of Property: \_\_\_\_\_

[Survey/Abstract No. and Tracts; or platted Subdivision Name with Lots/Block]

Acreage: \_\_\_\_\_ Number of Existing Lots: \_\_\_\_\_ Number of Proposed Lots: \_\_\_\_\_ Existing Zoning: \_\_\_\_\_

ENGINEER / SURVEYOR: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Title: \_\_\_\_\_

Street/Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_ Email Address: \_\_\_\_\_

**SUBMITTAL DEADLINE: 30 DAYS PRIOR TO P&Z MEETING DATE.** All plat applications must be submitted no later than 30 days prior to the scheduled P&Z meeting. If more than 30 days is needed to review a plat application, a letter must be submitted by the applicant waiving the 30-day review time, or the plat application will be recommended for **denial**. Please contact City staff for all submittal deadlines.

**All applications must be COMPLETE before they will be scheduled for P&Z agenda.** It is the applicant's responsibility to be familiar with, and to comply with, all City submittal requirements (in the Zoning & Subdivision Ordinances, and any separate submittal policies, requirements and/or checklists that may be obtained from City staff), including the number of plans to be submitted, application fees, etc. Please contact City staff in advance for submittal requirements.

**All application materials must be delivered to the Community Development Department.** Failure to submit all materials to the Community Development Department may result in delays scheduling the plat application for a P&Z agenda. The City will invoice the applicant for all consulting fees (by City's Engineer, Attorney, etc.) above and beyond the initial fee schedule incurred for City review of this project.

**Notice of Public Records.** The submission of plans/drawings with this application makes such items public record, and the applicant understands that they may be viewed by the general public. Unless the applicant expressly states otherwise in writing, submission of this application (with associated plans/drawings) will be considered consent by the applicant that the general public may view and/or reproduce (i.e., copy) such documents.

I hereby certify that I am the Owner, or the duly authorized agent of the Owner (proof of authorization attached), for the purposes of this application, and that all information submitted herein is complete, true and correct to the best of my knowledge. I understand that submitting this application does not constitute approval, and incomplete applications will result in delays and possible denial.

Signed: \_\_\_\_\_ Title: \_\_\_\_\_ Date: \_\_\_\_\_

SUBSCRIBED AND SWORN TO before me, this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

[Month]

[Year]

Notary Public in and for the State of Texas: \_\_\_\_\_

[seal]

My Commission Expires On: \_\_\_\_\_

Office Use Only: Date Rec'd: \_\_\_\_\_ Fees Paid:\$ \_\_\_\_\_ Check #: \_\_\_\_\_ Accepted By: \_\_\_\_\_