



Friday, November 9, 2018

All Departments-City Manager Weekly Report

Citizen Concerns:

PUBLIC WORKS:

- 2 possible sewer stoppages
- 2 missing street signs
- 1 missing stop sign
- 2 water quality concerns – odor
- 2 low water pressure calls
- 1 street light outage – reported to Oncor

Council Concerns:

None

Operations:

ADMINISTRATION:

- EDC
 - Director Kettelman and Specialist McGregor attended the Texas Downtown Association Conference in Corpus Christi where Forney EDC received the People’s Choice Award for Best Downtown Partner.
 - Director Kettelman attended Tuesday morning’s Development Review Committee meeting.
 - Director Kettelman attended Thursday evening’s Planning & Zoning meeting.
- Finance
 - Utility Billing
 - Processed 15 new service requests
 - Processed 6 service disconnection requests
 - Processed 6 miscellaneous requests including: ACH, change of address, change of name, add account holder, and returned check
 - Processed 1 leak adjustment for a total of \$44.00
 - Completed 33 miscellaneous service orders
 - Processed 3 arrangements for extension of time to pay
 - Municipal Court
 - Filed 39 traffic cases
 - Disposed of 27 cases: 23 by payment, 4 by Judge

- Dismissed 12 cases through compliance
- Issued 46 warrants
- Cleared 9 warrants
- Collected \$6,923.50 in fines and fees

COMMUNITY DEVELOPMENT:

- Building Inspections
 - 21 in house inspections completed
 - 22 permits were issued
 - 7 new home permits were issued
- Neighborhood Services
 - 17 new cases were opened this week.
 - 16 cases were closed this week.
- Planning
 - The Planning and Zoning Commission considered the following items on November 8, 2018:
 - RaceTrac Revised Site Plan (approved)
 - Forney Community Ministries Site Plan (denied)
 - Zoning Ordinance Amendment – Residential Alternative Material Requests (approved)
 - Walnut Lane (Adjacent to Grayhawk) – Zoning Request (no action)
 - Diamond Creek Phase 3 Preliminary Plat (approved)
 - Lakewood Trails Amenity Center Site Plan (approved)
 - Aldi Revised Site Plan (approved)
 - Mustang Industrial Park Zoning Request (approved)
 - The Architectural Review Board met on Monday, November 5 and approved changes to the property located at 325 S. Bois D’Arc Street.

EMERGENCY SERVICES:

- Fire
 - Notables
 - This past Saturday Central Station’s - A Shift attended 2 events. The first one was Blake’s Run to follow the 5k and help render first aid. The second one was the Trail of Meadow Fest event where the firefighters got to show the guests the engine and hand out glow-in-the-dark bracelets to the kids.
 - On Monday, Cub Scout group 1857 visited Station 2, C Shift firefighters gave them a tour of the station and showed them the different type of fire apparatus. They also talked to them about first aid and gave them some FD goodies.
 - And as of Wednesday, Engine 1 is expected to be delivered by Metro on Monday! Central Station C firefighters attended the Community Heroes Day event held at Phoenix Children’s Academy on Thursday. Both the Fire Dept. and the Police Dept. got to show the children the different type of vehicles and gave them FD goodies.
 - Fire Marshal’s Office
 - Plans Review Total – 5 sets of plans
 - Notables
 - This past Saturday, Fire Marshal Holcomb inspected 7 different food truck vendors for the Worship Night event and the Back Porch Candles anniversary celebration.

- Fire Inspector Garvin attended the weekly Development Review Committee meeting, the MVP K-9 Supplements Pre- Construction meeting, and the Golden Chick Pre-Construction meeting.
 - This week Fire Marshal Holcomb attended the East Texas Arson Conference in Longview, TX. This 4 day conference went over multiple courses such as: Explosive Recognition & Awareness, NCIB Training/ Insurance Fraud Investigators, and Electrical Fire Analysis, Determination, & Investigation, to name a few.
- Police
 - The Police Department ran 474 calls for service from October 29 – November 4, 2018.

PARKS AND RECREATION/SPECIAL EVENTS:

- Precipitation – We had 0.6” of precipitation recorded at the weather station located in Forney Community Park over the past seven days.
- 15/83 Baseball/Softball reservations:
- Dodie is out for surgery. We will include numbers when she returns.
- 0 new pavilion reservations received.
- 1 pavilion reservations scheduled through this weekend
- Saturday, November 3, 2018 – Clife church had 200 runners participate in “Blake’s Run” at Forney Community Park.
- Saturday, November 3, 2018 – Estimated 850 people came out to participate in the first “Worship Night in Forney” at the Spellman Amphitheater, hosted by several area churches.
- Tuesday, November 6, 2018 – Parks supervisor conducted a meeting regarding cell phone usage in school zones.
- Wednesday, November 7, 2018 – Flooding inside the irrigation pump station was temporarily repaired by parks employee.
- Friday, November 9, 2018 – Welding contraction reattaching cable rollers on Parks & Events mobile stage.
- Forney Special Events is accepting applications for Christmas in the Park vendors. A total of 38 applications have been received, 4 this week.
- Forney Special Events is now accepting reservations for Forney on Ice private rentals. A total of 3 rentals has been made, 2 this week.
- Events
 - Saturday, November 10, 2018, 3:00pm – The City of Forney presents the 5th annual Veteran’s Day Ceremony at the Spellman Amphitheater.
 - Sunday, November 11, 2018, 9:00am – Turkey Trax is hosting their 2nd Annual Veterans 5K at Forney Commodity Park
 - Sunday, November 11, 2018, 12:00pm – Sharing the Love Foundation is hosting Turkey Trax Auto Show at Forney Community Park.
- Sports Associations
 - FASA (adult softball)
 - Summer league is in process. Games are on Mondays and Fridays
 - There are currently 4/7 board members on the FASA Board
 - FSA (youth soccer)
 - Adult summer soccer is in session.
 - Youth Fall league is underway
 - FYBA (youth baseball)
 - Still need Concessionaire Health Certification per the Facilities Use Agreement.
 - Fall season is in progress.

- Fall Registrations are PAST DUE
- FYFL (youth football)
 - Fall season is in progress.
 - FYFL has 1 lit practice field for 20 teams
- MESA (youth girls fastpitch)
 - Fall games began on September 4, 2018.
 - Fall season is in progress
 - Fall Registrations are PAST DUE
- Forney Kickball Association
 - All paperwork has been turned in to Parks
 - Fall Season is in progress

PUBLIC WORKS:

- Water
 - Fire hydrant flushings – approx. 69,000 gal. water loss
 - Water pressure tests – 2
 - Dead end main flushings – 5
 - Water service leaks – 2
 - Detect leak – 1 (on customer’s side)
 - Irrigation repairs – 1
 - CR 212 maintenance
- Sewer
 - Sewer service stoppages – 2 – flushed 45 ft. (1 on customer’s side)
 - Sewer service repairs – 2
 - Sewer cleanout repairs – 1
 - Sewer TV camera inspection – 1
 - PW parking project
 - CR 212 maintenance
- Streets
 - PW yard and equipment maintenance
 - Mowing, brush trimming & weed eating – various locations
 - Street sign repairs – 3
 - CR 212, Reeder Rd, CR 217 maintenance – 165 tons hot mix
 - Drainage maintenance – various locations
- Inspections
 - Line locates – 6
 - Driveway permits – 5
 - ROW permits – 6

Meetings of Interest:

ADMINISTRATION:

- EDC
 - Monday afternoon Director Kettelman met with Ken Hill of NADC Architect.
 - Director Kettelman and Specialist McGregor attended a business lunch meeting with a local Business Development Leader on Friday.

- Friday morning Director Kettelman attended the North Central Texas Council of Governments meeting.

EMERGENCY SERVICES:

- Fire
 - Chief Townsend and Asst. Chief Pyle met with Charity Wilson to discuss Forney's future Combat Challenge. On Tuesday Asst. Chief Pyle met with Chris Young to discuss new bunker gear for the Fire Department.

PARKS AND RECREATION/SPECIAL EVENTS:

- Monday, November 5, 2018, 1:00pm – Parks Director participated in IT Director interviews.
- Tuesday, November 6, 2018, 9:30am – Parks & Events, Fire, Finance and the City Manager met to discuss the idea of the City of Forney holding a regional Firefighters Combat Challenge in 2020.
- Wednesday, November 7, 2018, 5:00pm – Parks Director met with a citizen interested in building a mountain bike course at a Forney park.

PUBLIC WORKS:

- Monday, November 5 – Redbud Reconstruction Citizen Meeting